

**MINUTES OF THE JUNE 26, 2025, MEETING OF  
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

A Meeting was duly called of **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**, on **June 26, 2025**, at the New Caney Fire Station, 19870 FM 1485 West, New Caney, Texas, 77357.

**1. Call to order, roll call, and pledge of allegiance, invocation and welcome guests.**

The meeting was called to order at 1:00 P.M. by **JAN PETERSON**, District President. Those Commissioners present when the meeting commenced were **JAN PETERTSON, JACQUELINE VAT, WESLEY SWANSON, TJ KNOX** and **WANDA JAMES**. Chief Howard Rinewalt and members of his staff were also in attendance. Candance Terrazas with Stander & Company, the District's bookkeeper and David Manley, the District's General Counsel, were also in attendance.

**2. To receive public comment.**

The Board opened the floor for public comment. None was received.

**3. To review and act on financial matters, including audit, report from the District bookkeeper and Treasurer, to pay bills, determine investments, financial institutions/depositories, security agreements, investment policy, District debt and required reports, sales tax related items.**

Ms. Terrazas presented the financial report. A Motion was made by Commissioner **KNOX**, seconded by Commissioner **VAT** to approve the Financial Report and pay the District's bills as presented. After review and discussion, the Motion passed by a vote of 5 to 0.

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **VAT** to approve adding all of the Commissioners and Nick Stander as authorized signers on all District bank and investment accounts, and related resolutions regarding same. After review and discussion, the Motion passed by a vote of 5 to 0.

**4. To review, discuss and act regarding the District's 2025 Tax Setting Process.**

Mr. Manley reviewed the tax setting process. The District intends to propose the 2025 tax rate on July 31, 2025, and set the public hearing and meeting to adopt on August 19, 2025. No formal action required.

**5. To approve the minutes of prior meetings.**

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **VAT** to approve May minutes. After review and discussion, the Motion passed by a vote of 5 to 0.

- 6. To review and act on items related to construction, improvements, repairs, and renovations of District facilities.**

Chief Rinewalt provided the Board with an update on Department activities. No action required.

- 7. To review and act on disposition of surplus and/or salvage property.**

No action.

- 8. To review and act to acquire technology, equipment and vehicles, including financing.**

A Motion was made by Commissioner SWANSON, seconded by Commissioner VAT to approve the agreement with Montgomery County related to the purchase of a bulldozer. After review and discussion, the Motion passed by a vote of 5 to 0.

- 9. To review and act regarding real estate, including sale, purchase, financing, lease, platting, utilities, encumbrances and legal actions related to real estate.**

No action.

- 10. To receive a report on Fire Department operations and activities, including action to approve expenses related to equipment and training, and proposed personnel policies and benefits.**

Chief Rinewalt and his staff provided a summary of the Department's activities. No action necessary.

- 11. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

- 12. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action taken.

- 13. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action taken.

**14. To review and act on items discussed in closed session.**

No action taken.

**15. Review, discuss and act to confirm future meetings.**

The next meeting will be July 31 and August 19, at 1:00 p.m.

**16. Adjournment.**

There being no further business brought before the Board, Commissioner **SWANSON** made a motion, seconded by Commissioner **VAT**, to adjourn. The Motion passed by a vote of 4 to 0 and the meeting was adjourned at 2:01 p.m.



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**JACQUELINE VAT**  
District Secretary